

# POSAD MAXWAN

strategy x design

## PRIVACY STATEMENT

PosadMaxwan strategy x design, located at Binckhorstlaan 36, 2516 BE, The Hague, is responsible for processing personal data as outlined in this privacy statement.

Contact details:

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PosadMaxwan's data protection officer is Shirley Voermans ([shirley.voermans@posadmaxwan.nl](mailto:shirley.voermans@posadmaxwan.nl)).

### Personal data

PosadMaxwan processes your personal data because you use our services and/or have provided us with this data.

We process the following data:

- First and last name
- Address
- Phone number
- Email address.

We also store additional data for our own employees for administrative purposes. This includes birthdate, citizen service number (BSN), IBAN, and ID number.

### How we use your data

PosadMaxwan processes personal data in order to:

- make contact when doing so is necessary for performing our services
- inform business contacts about our services and/or other activities
- send our newsletter to subscribers
- process job applications.

### Automated decisions

PosadMaxwan does not make decisions about matters that may significantly affect individuals on the basis of automated processing. "Automated processing" refers here to decision-making by a computer programme or system without the involvement of a human being (e.g., a PosadMaxwan employee).

**Data retention period**

PosadMaxwan does not retain personal data longer than is strictly necessary for achieving the objectives for which those data are collected, or beyond the legally required retention period where applicable.

**Sharing of personal data with third parties**

PosadMaxwan will not sell your data to third parties and will provide them only where necessary for the execution of our agreement with you or the fulfilment of a legal obligation. With other companies that process your data on our behalf, we conclude data processing agreements to ensure a consistent level of data security and confidentiality. PosadMaxwan remains responsible for data processing.

**Cookies**

PosadMaxwan uses functional cookies on its site to optimise user-friendliness. We also use anonymised analytical cookies. We ask your permission to place Google tracking cookies, so we can offer relevant content on our website. PosadMaxwan has no influence on the way Google places cookies on our website and has no access to the data collected. Based on the pages you have visited, Google shows ads that it thinks are interesting to you.

**Newsletter**

When you subscribe to our newsletter through the website, we will retain your name and email address, which we will use only for the purpose of sending the newsletter. You can unsubscribe at any time by clicking the link at the bottom of the newsletter.

**Reviewing, modify or deleting your data**

You have the right to review, modify or delete your personal data. Requests to do so can be emailed to [avg@posadmaxwan.nl](mailto:avg@posadmaxwan.nl).

**Personal data security**

PosadMaxwan takes the protection of your data seriously and takes appropriate action to prevent misuse, loss, unauthorised access, unwanted disclosure and unauthorised changes. If you nevertheless believe your data to be insufficiently protected or notice any indication of misuse, contact us on [avg@posadmaxwan.nl](mailto:avg@posadmaxwan.nl).

**The Dutch Data Protection Authority**

PosadMaxwan would like to remind you that complaints can be submitted to the national privacy regulator, the Dutch Data Protection Authority, [here](#).

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